

Use Dashboards in Alden ONE

There are a variety of Dashboards you can view and interact with in Alden ONE. To view the dashboards:

- 1. Within Alden ONE, click the **Saved Views** drop-down.
- Scroll through the Views under Quick Views to find the dashboard you want to view, then click on it.
 NOTE: Dashboards will be identified by having the Pie icon to the left of the Quick View title:



- Depending on the Dashboard, you can set parameters, filter, or otherwise vary the data displayed.
 EXAMPLES:
 - a. You can use the parameters on the left of the **Permit Dashboard Data Lake** dashboard.

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b. When you see the arrow in table headers, you can click the arrow to sort the data in the table to be either ascending



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ŧ	Numb •	Status	Assigned To	Feeder Name	QuadrantID	FPLID
Ъ	856942	Complete				
5	856941	Complete				
,	856940	Complete				
	856939	Initial				
	856938	Complete				
	856937	Complete				
	856936	Complete				
	856935	Complete				
0	856934	Complete				
Ъ	856933	Engineering Issue				

c. Wherever you see blue underlined text or a chain-link icon, you can click it to be taken to the **Conversation**:



#	Number	Status	Assigned To	Feeder Name Quadran		FPLID	PHID
	-						
ବ୍ତ	856942	Complete		OKEECHOBEE_401632	DJ0547	380421456	804
ବ୍ଧ	856941	Complete		OKEECHOBEE_401632	DJ0547	380421454	801
ବ	856940	Complete		OKEECHOBEE_401632	DA0547	324861370	82
ବ୍ତ	856939	Initial		OKEECHOBEE_401632		-99989	274
ବ	856938	Complete		OKEECHOBEE_401632	DA0547	277583038	284
ବ୍ତ	856937	Complete		OKEECHOBEE_401632	DJ0547	325266691	814
ବ	856936	mplete		OKEECHOBEE_401632	DJ0547	273492203	908
ବ୍ତ	856937	Complete		OKEECHOBEE_401632	DD0550	282094547	549
ବ୍ତ	a 9 34	Complete		OKEECHOBEE_401632	DJ0547	269559319	944
ବ	856933	Engineering Issue		OKEECHOBEE_401632		-99921	942

d. You can click buttons like the **All** or **Active** buttons in the **All Conversations Dashboard – Data Lake** dashboard to



show all or active Conversations.



We strongly encourage you to set parameters in your various dashboards and use them to help you get an *at a glance view* of key metrics for your business.